

**Recommendation Form to Give to Teachers – Students Must Fill This Out**

Your Name \_\_\_\_\_ Parallel \_\_\_\_\_

**Directions:**

1. Type out all answers directly on this form.
2. The more effort you give this form, the better the rec letter should be.
3. You must give this form to teachers using the following deadlines:

*November deadlines – by Sept 15<sup>th</sup>*

*December deadlines – by Oct 15<sup>th</sup>*

*January deadlines – Nov. 23<sup>rd</sup>*

*February/March deadlines – January 5<sup>th</sup>*

Questions to Answer directly on Form:

1. A teacher's recommendation ordinarily concentrates on your academic performance within that class. What qualities do you have related to this teacher's class (e.g. eagerness, participation, not afraid of challenges, ability to understand difficult concepts, etc.)? Be specific.

2. Are there any special moments you have had in your teacher's class that would be good examples to bring up in a letter of recommendation? These could be presentations you have done, labs, projects, debates, essays, group work, insightful comments during class participation.

3. Please discuss any out-of-class experiences you have had related to this subject (e.g. summer courses, reading, things not required from the class.). If nothing leave blank.

4. Is there anything else this teacher should know so that a more effective recommendation can be written?

5. What would you consider your IB Learner Profile strengths and weaknesses related to this course? (Inquirer, Knowledgeable, Thinker, Communicator, Principled, Open-minded, Caring, Risk Taker, Balanced, Reflective). Explain why.